HM Government

COVID-19 UK BORDER MEASURES

AVIATION INDUSTRY OPERATIONAL GUIDANCE

HM GOVERNMENT
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1 Document Scope

This document supersedes the “Revised Port Health approach in delay phase of COVID-19 response V1.1” and “COVID-19 Border Measures In England – Aviation Industry Operational Guidance – v1.0” document.

On 11 May, the Government published “Our plan to rebuild: The UK Government’s COVID-19 recovery strategy”, which stated that to manage the risk of transmissions being reintroduced from abroad, the Government would introduce several measures and restrictions at the UK border. These mandatory border measures fall into three categories:

1. Provision of public health information;

2. Public Health Locator Form;

3. 14-day self-isolation.

This document sets out the operational guidance for the aviation industry to implement the above COVID-19 border measures within **the UK (England, Wales, Scotland and Northern Ireland)**. This guidance is consistent with guidance being provided to the maritime and international rail sectors.

A process map that compliments the requirements of operators set out in this document can be found at Annex A.

2 Provision of Public Health Information

From 8 June 2020, transport operators are required to ensure that passengers travelling to the UK by sea, air or rail from outside the common travel area are provided with information about coronavirus and coronavirus disease (COVID-19), and related duties and public health guidance, at three stages of the passenger journey:

1. At the booking stage
2. At the check-in stage
3. On board the vessel, aircraft or train

For **England, Scotland and Northern Ireland,** where the booking or check-in process is managed by someone other than the operator, it is sufficient for the operator to show that they have taken reasonable steps to ensure that the information is provided by that person. In practice, the reasonable steps may include writing to third parties (including via email) and asking that they provide the information to travellers at the stages that those third parties manage.

For **England, Scotland and Northern Ireland,** where someone books or checks in on behalf of the passenger, it is sufficient for the information to be given to that person along with a request to pass it on to the passenger if they are old enough and have sufficient mental capacity to understand it.

See section 2.1 and 2.2, for further details in regard to Welsh compliance when booking or check-in is managed by someone other than the operator or on behalf of the passenger.

Information on these regulations and how to comply has been published at the following locations:

England: Health Protection (Coronavirus, Public Health Information for Passengers Travelling to England) Regulations 2020

Information on how to comply with the English regulations has been published on gov.uk.

Wales: The Health Protection (Coronavirus, Public Health Information for Persons Travelling to Wales etc.) Regulations 2020

Scotland: The Health Protection (Coronavirus, Public Health Information for Passengers Travelling to Scotland) Regulations 2020

Northern Ireland: The Health Protection (Coronavirus, Public Health Advice for Persons Travelling to Northern Ireland) Regulations (Northern Ireland) 2020

2.1 Booking Stage

At the booking stage, the information must either be provided orally or in writing, before the booking is made.

England, Scotland, Northern Ireland:

a) **For online bookings**, a link to www.gov.uk/uk-border-control must be embedded on transport operators' websites, so that it is visible prior to completion of the booking. Transport operators must provide text alongside the link, informing travellers that they should read the latest public health advice. The precise words used are at operators' discretion so long as they convey that message. It is also at operators' discretion where on website pages the link and text are displayed, but they should be prominently placed.

b) **For telephone and in person bookings**, operators must advise travellers to visit the government's "Entering the UK" website, www.gov.uk/uk-border-control and ask travellers to confirm that they have the information and advise them to read it before travel.

Wales:

a) **For online bookings**, a link to www.gov.uk/uk-border-control and www.gov.wales/coronavirus must be embedded on transport operators' websites, embedded in a prominent place so that it is visible prior to a booking being made. Transport operators must provide a statement alongside the link, informing travellers that the information found at that link contains the latest public health advice relating to coronavirus in Wales. The precise words used are at operators' discretion so long as they convey that message.

b) **For telephone and in person bookings**, an instruction for travellers to visit the government's "Entering the UK" website, www.gov.uk/uk-border-control and to visit www.gov.wales/coronavirus along with a statement that the information found at that link contains the latest public health advice relating to coronavirus in Wales.

Where the booking process is managed by someone other than the operator, the operator must take all reasonable measures to ensure that the person managing the process provides the information.

Where someone books on behalf of the passenger, there must be a request to pass on the information above to any person on whose behalf a booking is being made, or check-in is being carried out.

There is no requirement to provide information to a person who, by virtue of age or mental capacity, is unlikely to be capable of understanding it.

2.2 Check-in Stage

At the check-in stage, the information must be provided either orally or in writing, at the time of check-in.

England, Scotland, Northern Ireland:

a) **For digital check-in**, a link to www.gov.uk/uk-border-control must be embedded into the digital check-in pages or included within an email confirmation. Transport operators must provide text alongside the link, informing travellers that they should read the latest public health advice. The precise words used are at operators' discretion so long as they convey that message. It is also at operators' discretion where on digital check-in pages or in email confirmations the link and text are displayed, but they should be prominently placed.

b) **For check-in at the airport**, the information must be provided either orally or in writing.

   Where provided orally, operators must advise travellers to visit the government border control website, www.gov.uk/uk-border-control and ask travellers to confirm that they have read the information and if not advise them to read it before travel.

   Where provided in writing, government coronavirus resources must be used for flights to the UK (England, Wales, Scotland and Northern Ireland). These are available in the form of a poster, digital screen or leaflet setting out the information (operators or those operating the check-in process have discretion as to which of these methods to use). These should be displayed on or adjacent to the kiosk or check-in desk where check-in takes place.

Wales:

a) **For digital check-in**, a link to www.gov.uk/uk-border-control and www.gov.wales/coronavirus must be embedded on transport operators' websites, so that it is visible prior to check in completed. Transport operators must provide a statement alongside the link, informing travellers that the information found at that link contains the latest public health advice relating to coronavirus in Wales. The precise words used are at operators' discretion so long as they convey that message.

b) **For check-in at the airport**, an instruction for travellers to read the information at, www.gov.uk/uk-border-control and to visit www.gov.wales/coronavirus , along with a statement that the information found at that link contains the latest public health advice relating to coronavirus in Wales.

   Where provided in writing, government coronavirus resources must be used for flights to the UK (England, Wales, Scotland and Northern Ireland). These are available in the form of a poster, digital screen or leaflet setting out the information (operators or those operating the check-in process have discretion as to which of these methods to use). These should be displayed on or adjacent to the kiosk or check-in desk where check-in takes place.

Where the check-in process is managed by someone other than the operator, the operator must take all reasonable measures to ensure that the person managing the process provides the information.

Where someone checks in on behalf of the passenger, there must be a request to pass on the information above to any person on whose behalf a booking is being made, or check-in is being carried out.

There is no requirement to provide information to a person who, by virtue of age or mental capacity, is unlikely to be capable of understanding it.

2.3 During Flight

a) **On-board announcement:** For flights to the UK (England, Wales, Scotland and Northern Ireland), the information during the flight must be provided orally by way of an on-board announcement as scripted in Annex B. Any changes required to the on-board announcement will be communicated when necessary

Flights to England: The on-board announcement must be completed in English and an officially recognised language of the country of departure.

Flights to Wales: The on-board announcement must be completed in English, Welsh and an officially recognised language of the country of departure.

Flights to Scotland: The on-board announcement must be completed in English and an officially recognised language of the country of departure.

Flights to Northern Ireland: The on-board announcement must be completed in English and an officially recognised language of the country of departure.

b) **General Aircraft Declaration Process:** Under regulation 12 of the Public Health (Aircraft) Regulations 1979, the Public Health (Aircraft) (Scotland) Regulations 1971 and in accordance with Article 38 of the International Health Regulations 2005, where a member of crew becomes aware that there is a person on board an aircraft who has symptoms of an infectious disease, the commander of the aircraft must notify the destination airport. A medical officer may then require the commander of aircraft to complete an Aircraft Declaration of Health either as a separate document or as part of the Aircraft General Declaration. This requirement applies to all aircraft, except aircraft of the armed forces.

c) **Enhanced General Aircraft Declaration Process:** In order to control the spread of coronavirus and coronavirus disease, whilst this operational guidance is in place, carriers should complete the Aircraft Declaration of Health for all international flights coming into the UK (England, Wales, Scotland, Northern Ireland) confirming the health status of those on board, even where no symptomatic passengers have been identified. This is referred to as “the **enhanced GAD process**” and applies to all flights except:
    - Maintenance flights
    - Pilot training flights
    - UK domestic flights
    - Flights within Common Travel Area
    - Flights by aircraft of the armed forces
    - Cargo flights

England: Public Health England's Health Control Unit (HCU), based at Heathrow, will continue to be the central contact point in England for the enhanced GAD process and support on public health queries not dealt with by your local NHS. Public Health England (PHE) does not have a presence at other ports. Contact details are:

- Tel: +44 (0) 20 8745 7209
- Email: Heathrow.HCU@phe.gov.uk

Wales: Public Health Wales does not have a presence at ports. GADs should be sent to Cardiff International Airport and Port Health Authority. In addition, early telephone notification by aircraft of symptomatic passengers while in flight:

- Tel: Cardiff Airport Duty Manager (01446 712600); and
  Public Health Wales Health Protection (Mon-Fri 09:00 – 17:00 0300 003 0032; outside of these hours 0300 123 9223).
- Email: Cardiff International Airport at adm@cwl.aero; and
  Port Health Authority at
  porthealth-srswales@valeofglamorgan.gov.uk

Scotland: All GADS should be sent to Public Health Scotland (PHS) AND should be submitted locally following local plans. In addition, where there is a suspect case on board, local Health Protection Teams should be informed prior to landing, and their instructions followed. Contact details for PHS are:

- Tel: +44 (0)141 300 1414
- Email: nss.hpscoronavirus@nhs.net (Subject: Aircraft Declaration)

Northern Ireland: the NI Public Health Agency (PHA) does not have a presence at ports. Communication between airlines and the PHA Health Protection Service is via the Duty Manager at each NI airport in adherence to the NI Port Health Plan. Where there is a suspect case on board, the PHA Health Protection Service should be informed prior to landing, and their instructions followed. GADs should be forwarded to the destination airport in adherence to protocol and a copy sent to the PHA GAD mailbox:

- Email: NIPortHealth@hscni.net.

The GAD process for the UK (England, Wales, Scotland and Northern Ireland) is set out at Annex C.

The **enhanced GAD process** will remain under review as flight numbers increase and COVID-19 transmission globally is reduced.

2.4 Arrival at Airport

All ports should display UK Government coronavirus posters prominently and make leaflets easily accessible for all travellers, replacing these as updated and new materials become available. PHE and devolved health protection agencies can work with airports and airlines to adapt materials to specific formats, displays or sizes.

English Airports: Download coronavirus government poster and digital display resources for **England.**

Welsh Airports: Download coronavirus government poster and digital display resources for **Wales.**

Scottish Airports: Download coronavirus government poster and digital display resources for **Scotland**. Materials have been sent directly to the airports by UKG Communications.

Northern Irish Airports: Materials have been sent directly to the airports by UKG Communications and are available on request from communications@executiveoffice-ni.gov.uk.

3 Passenger Locator Form

All persons arriving in the UK (England, Wales, Scotland, Northern Ireland) from outside the common travel area must provide the Passenger Locator Form ahead of their arrival, unless they are exempt. The form will collect information such as contact details, travel plans and address while in the UK, their flight number for their inbound travel and passport number, so that if individuals come into contact with someone who has COVID-19 whilst travelling they can be quickly identified and contacted with public health advice where appropriate. Upon completing the form, **individuals will be sent an electronic copy of their form,** confirming that they have completed the form, and the specific details entered.

Border Force are working with individual airports to ensure the configuration of Border Control can allow those individuals who have failed to complete the Passenger Locator Form to do so at the border. Border Force will be carrying out spot checks at the border and those who do not comply may receive a Fixed Penalty Notice. Differing penalties apply in each nation within the UK.

England: Those who do not comply may receive a Fixed Penalty Notice of £100 for their first offence, with escalating penalties for subsequent offences.

Wales: In Wales, where passengers refuse to complete, or do not accurately complete a Passenger Locator form, the fixed penalty notice is £60 for the first offence (although may be reduced to £30 if paid within 14 days) and will double for each subsequent offence up to a maximum £1920.

Scotland: Those who do not comply may receive a Fixed Penalty Notice of £60 for their first offence and rising on an incremental scale to £480.

Northern Ireland: Those who do not comply may receive a Fixed Penalty Notice of £60 for their first offence and rising on an incremental scale to £480.

In addition, if the individual is neither a British citizen nor a non-British citizen resident in the UK a Border Force officer may decide that the individual should be refused entry on the basis that they are not conducive to the public good.

3.1 Requests to carriers

Carriers are requested to **check that passengers have completed the Passenger Locator Form ahead of flight, by checking the electronic receipt**.

Where passengers have not completed their Passenger Locator Form, carriers are requested to **remind passengers** of the need to do so, and the consequences of not completing it. Carriers are not asked to require passengers to complete the form or refuse boarding if not completed ahead of arrival into the UK, enforcement will be carried out by Border Force at the border.

It is at the carrier's discretion on how to and at which points in the passenger journey to check the electronic receipt, however outlined below are key parts of the passenger journey at when we would **strongly encourage carriers to check passengers have completed the Passenger Locator Form.**

a) **Check-in stage at the airport:** We request that carriers **check that passengers have an electronic receipt for the Passenger Locator Form,** at the check-in desk when passengers check-in at that airport. If passengers have not completed the form, carriers should **remind passengers** they could be subject to criminal sanctions upon arrival into England if they do not complete the form and to guide them to the website.

b) **Bag drop-off:** While bags are dropped off and passports re-checked, we request that carriers **ask to see a copy of the passenger's electronic receipt**. If passengers have not completed the form, carriers should **remind passengers** that they could be subject to criminal sanctions upon arrival into England if they do not complete the form and to guide them to the website.

c) **Boarding flight:** While checking boarding passes and passports, carriers are requested to also see passenger's electronic receipt. If passengers have not completed the form, carriers should **remind passengers** that they could be subject to criminal sanctions upon arrival into England if they do not complete the form and to guide them to the website.

d) **At airport arrivals:** Through the use of signage and posters in passenger walkways from gate to border control. Border Force will provide airports with appropriate materials

3.2 Passenger Locator Form Exemptions

There are some small differences in the exemptions between the four nations of the UK, therefore please check the links below carefully.

England: A full list of exemptions has been published on gov.uk.

Wales: A full list of exemptions has been published on gov.wales.

Scotland: A full list of exemptions has been published on gov.scot.

Northern Ireland: A full list of exemptions has been published on gov.uk.

Exemptions are specific to each measure (the requirement to complete the form and the requirement to self-isolate), therefore please carefully review the exemptions list for each measure. At the time of writing, **members of air crew are not exempt** from completing the Passenger Locator Form.

The exemption list will be subject to regular review to ensure exemptions remain proportionate and necessary and support the UK's roadmap to recovery. We will work in partnership with industry ahead of the first review point on 29 June.

4 14-day self-isolation

From 8 June, people entering the UK, who are not on an approved list of exemptions, will need to self-isolate in an accommodation for fourteen days on arrival into the UK.

These rules are for UK residents and visitors. People will not need to self-isolate for 14 days if they're travelling to the UK from within the Common Travel Area, that is:

- The UK, the Republic of Ireland, the Channel Islands and the Isle of Man.

However, if you arrive in the UK and have been outside the Common Travel Area within the last 14 days, then you will need to self-isolate for the remainder of the 14 day period, starting from when you arrived in the Common Travel Area.

Self-isolation requirements for the four nations of the UK (England, Wales, Scotland and Northern Ireland) can be found in the below links.

England: Self-isolation in England.

Wales: Self-isolation in Wales.

Scotland: Self-isolation in Scotland, There may be circumstances where the 14 day self-isolation may be longer for those who develop symptoms later in the quarantine period.

Northern Ireland: Self-isolation in Northern Ireland.

Where those arriving are unable to demonstrate where they would self-isolate, they may be required to do so in accommodation arranged by the Government.

Those arriving into the UK for a shorter period than 14-days are required to self-isolate for the full time they are in the UK, and only leaving their accommodation to return to a port to depart the UK (by air, sea or rail) or as outlined above.

Border Force will remind individuals at the border of the requirement to self-isolate.

England and Northern Ireland: Public Health England are arranging an assurance service and public health line that will call a random sample of arrivals to make sure they have the advice they need and check they are self-isolating.

Wales: All passengers travelling from outside the Common Travel Area into Wales will be sent a letter containing public health advice on the requirement to self-isolate for 14 days. This letter will be sent by recorded mail to the address given by a passenger on entering Wales. If the letter is returned (which will usually be because the passenger is not available at the address) a follow up process will be implemented.

Scotland: Public Health Scotland will provide a service of support, guidance and information to passengers.

4.1 Requirement for carriers

As part of the Provision of Public Health regulations, transport operators are required to ensure that passengers travelling to the UK by sea, air or rail from outside the common travel area are provided with information about coronavirus and coronavirus disease (COVID-19), related duties and public health guidance. This includes the provision of information to self-isolate on entering the UK. See section 2 for further information.

4.2 14-day self-isolation exemptions

There are some small differences in the exemptions between the four nations of the UK, therefore please check the links below carefully.

England: A full list of exemptions has been published, which include:

- transit passengers, i.e. individual transiting to a country outside of the UK, who remains airside and does not pass border control;
- civil aviation inspectors engaged on inspection duties;
- crew, as defined in paragraph 1 of Schedule 1 to the Air Navigation Order 2016(h), where such crew have travelled to the UK in the course of their work.

Wales: A full list of exemptions has been published on gov.wales, which include:

- People transiting airside (individuals who arrive in the UK but do not pass border control);
- Civil aviation inspectors engaged on inspection duties;

- Pilots and crew, as defined in paragraph 1 of Schedule 1 to the Air Navigation Order 2016(h), where such crew have travelled to the UK in the course of their work

Scotland: A full list of exemptions has been published on gov.scot, which include:

- transit passengers, i.e. individual transiting to a country outside of the UK, who remains airside and does not pass border control;
- civil aviation inspectors engaged on inspection duties;
- crew, as defined in paragraph 1 of Schedule 1 to the Air Navigation Order 2016(h), where such crew have travelled to the UK in the course of their work.

Northern Ireland: A full list of exemptions has been published, which include:

- transit passengers, i.e. individual transiting to a country outside of the UK, who remains airside and does not pass border control;
- civil aviation inspectors engaged on inspection duties;
- crew, as defined in paragraph 1 of Schedule 1 to the Air Navigation Order 2016(h), where such crew have travelled to the UK in the course of their work.

Note, exemptions do **not** apply if travelling as part of a personal trip. A separate Border Measures FAQ has been distributed with further details on exemptions.

Those entering the UK should also be aware that there is a fixed penalty notice for those who fail to comply.

England: People who fail to comply with the mandatory self-isolation condition could face enforcement action, including a fixed penalty notice of £1,000 in England and Wales or criminal prosecution. We will keep this amount under review.

Wales: People who fail to comply with the mandatory self-isolation condition could face enforcement action, including a fixed penalty notice of £1,000 or criminal prosecution.

Scotland: Breaching self-isolation could result in a fixed penalty notice of £480. Persistent offenders can be reported to the Procurator Fiscal which could ultimately result in prosecution and conviction with a maximum £5,000 fine.

Northern Ireland: People who fail to comply with the mandatory self-isolation condition can face a fixed penalty notice of £1,000 if they leave the self-isolation location without reasonable excuse or could face further action.

4.2.1 Exemption Authentication Requirements

Border Force will carry out spot checks and remind individuals of the requirement to self-isolate at the border, therefore those exempt from the self-isolation measures require proof of exemption.

For pilots and crew travelling in the course of your work, you should show your crew badge or ID at the border confirming that you are aircraft crew.

For civil aviation inspectors engage on inspection duties, you should show the accreditation you have been given from the appropriate authority in your home country e.g. the Transport Department or Civil Aviation Authority.

5 Management of Symptomatic Passengers

Separate guidance has been published for safer aviation for both passengers and operators, which is applicable to the four nations of the UK (England, Wales, Scotland and Northern Ireland).

- Guidance for operators can be found here.
- Guidance for passengers can be found here, including an infographic for passengers.

In addition, separate guidance has been published for the transport sector.

The Government advice is clear that you should not travel if you are symptomatic and must self-isolate. However, we recognise that a small proportion of people may develop symptoms during transit. This section provides operational guidance on isolation areas and onward travel.

5.1 Isolation Area for symptomatic passengers

All airports should identify an isolation area for use in the case of a seriously ill, symptomatic passenger requiring isolation whilst waiting for the local health response. The area will be dependent on local circumstances. For guidance, an outline of the expected and desirable requirements (Annex D), however the availability and configuration will be ultimately dictated by local circumstances.

5.2 Onward Travel for symptomatic passengers

To support controlling the spread of coronavirus, passengers are advised make their way home to self-isolate via the most direct route and avoiding public transport, where possible.

The onward travel process for passengers outlined below has been developed with Department for Health and Social Care and Home Office to support symptomatic passengers with onward travel by the safest means possible.

The below process will be managed by Border Force. Therefore, **upon notification of a symptomatic passenger either through the GAD process or within the airport, airport staff should inform Border Force and the appropriate Public Health authority as soon as reasonably possible.**

Onward Travel Pathway:

1. **Well passenger:** onward travel should be by private transport and only using public transport if you have no other option. Passengers should follow the latest advice on travelling safely.

2. **Identified Potentially Infected (Symptomatic):**
    a. Traveller does not have any accommodation or safe accommodation (i.e. hostel) to self-isolate: Traveller will stay in accommodation arranged by the Government and will be transported to the accommodation by a Government transport service.

    b. Traveller has safe accommodation but is going on public transport: Traveller will be transported to their own accommodation by a Government transport service.

    c. Traveller has safe accommodation and safe transport (i.e. their own car): Travellers will take themselves home in their car, no intervention required.

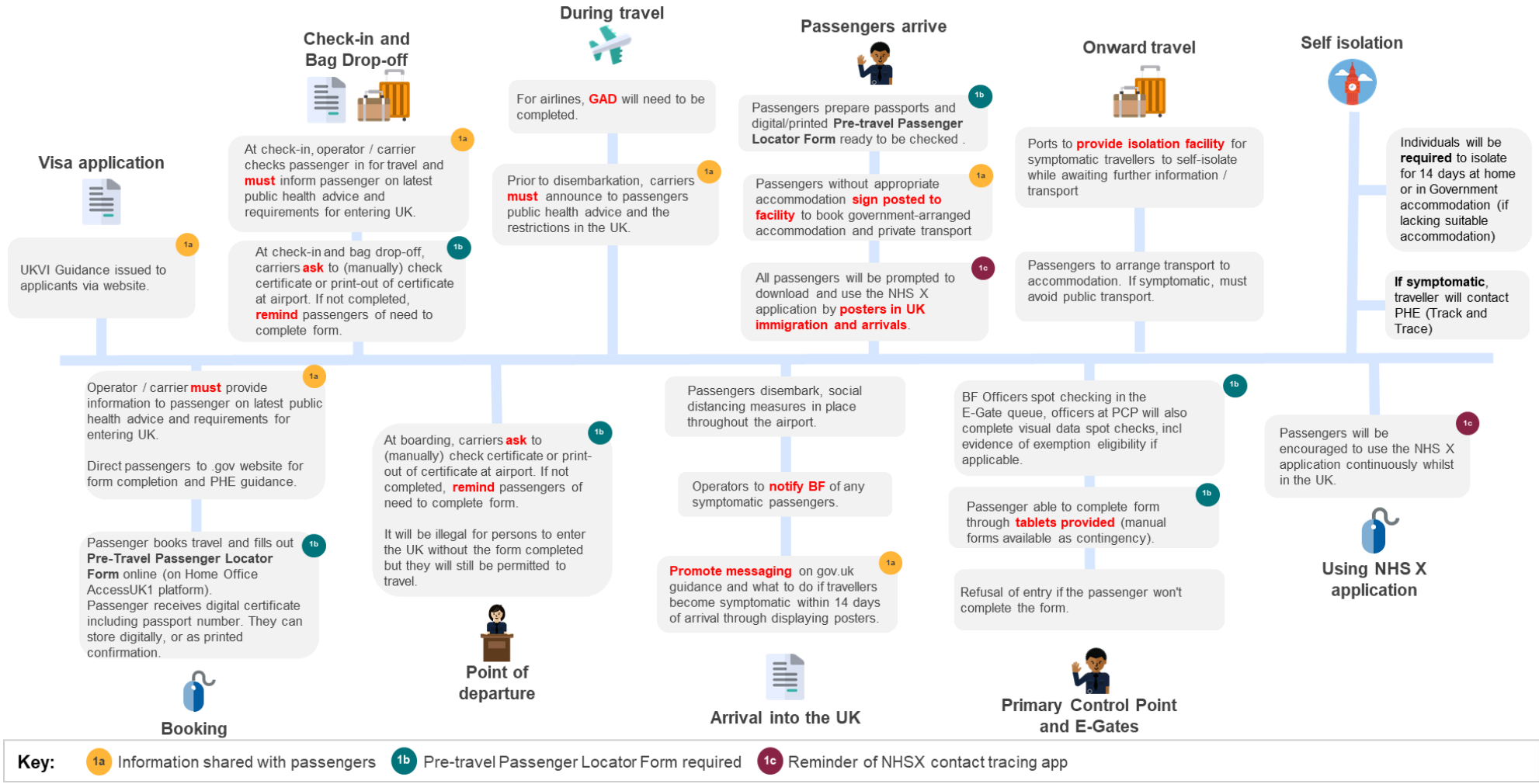
3. **Symptomatic Severe:** ambulance to hospital

Border Force will be responsible for asking travellers who are identified potentially infected of their onward travel and accommodation arrangements. Border Force will also be responsible for making the necessary arrangements to organise the government transport service and government facility.

Airports are requested to provide an isolation room as outlined above as a safe space for the symptomatic passenger to wait in.

The onward travel pathway for symptomatic passengers will not be publicised to the general public.

Annex A Passenger Journey and Operator Requirements



Annex B On board announcement

The following on-board message should be delivered by all flights into **England, Scotland, and Northern Ireland** prior to disembarkation. This should be completed in completed in English and an officially recognised language of the country of departure.

----------MESSAGE STARTS----------

The following is a public health message on behalf of the UK's public health agencies.

The symptoms of coronavirus are a new continuous cough, a high temperature or a loss of, or change in, normal sense of taste or smell. If you experience any of these symptoms, however mild, you are advised to make yourself known to the crew.

Simple measures you can take to help protect yourself and family are:

1. wash your hands
2. avoid touching your face with your hands
3. catch coughs and sneezes in a tissue and dispose of it immediately

Before entering the UK, you must complete a contact locator form online. You must also self-isolate for the first 14 days after you arrive, unless you are in an exempt category. To view the exemptions list, visit gov.uk."

----------MESSAGE ENDS----------

The following on-board message should be delivered by all flights into **Wales** prior to disembarkation. This should be completed in English, Welsh and an officially recognised language of the country of departure.

----------MESSAGE STARTS----------

"The following is a public health message on behalf of the Welsh Government and Public Health Wales.

The symptoms of coronavirus are a new continuous cough, a high temperature or a loss of, or change in, normal sense of taste or smell. If you experience any of these symptoms, however mild, you are advised to make yourself known to the crew.

Simple measures you can take to help protect yourself and family are:

1. Wash your hands.
2. Avoid touching your face with your hands.

3. Catch coughs and sneezes in a tissue and dispose of it immediately.

Before entering the UK, you must complete a contact locator form online at www.gov.uk. You must also self-isolate for the first 14 days after you arrive. When you arrive you must practice social distancing where possible and travel directly to the place where you intend to isolate. Please avoid using public transport unless you have no alternative.

A list of the people who are exempt from the requirements can be found online at www.gov.wales/coronavirus"

----------MESSAGE ENDS----------

This message is also required to be provided in Welsh:

----------MESSAGE STARTS----------

"Dyma neges iechyd y cyhoedd ar ran Llywodraeth Cymru a Iechyd Cyhoeddus Cymru.

Symptomau'r coronafeirws yw peswch cyson newydd, tymheredd uchel neu golli eich synnwyr blasu neu arogli arferol, neu newid yn eich synnwyr blasu neu arogli. Os ydych yn profi unrhyw un o'r symptomau hyn, waeth pa mor ysgafn ydynt, fe'ch cynghorir chi i wneud eich hunan yn hysbys i'r criw.

Camau syml y gallwch eu cymryd i helpu i'ch diogelu chi eich hun a'ch teulu yw:

1. Golchi eich dwylo.

2. Osgoi cyffwrdd â'ch wyneb â'ch dwylo.

3. Dal peswch a thisian mewn hances bapur a'i gwaredu ar unwaith.

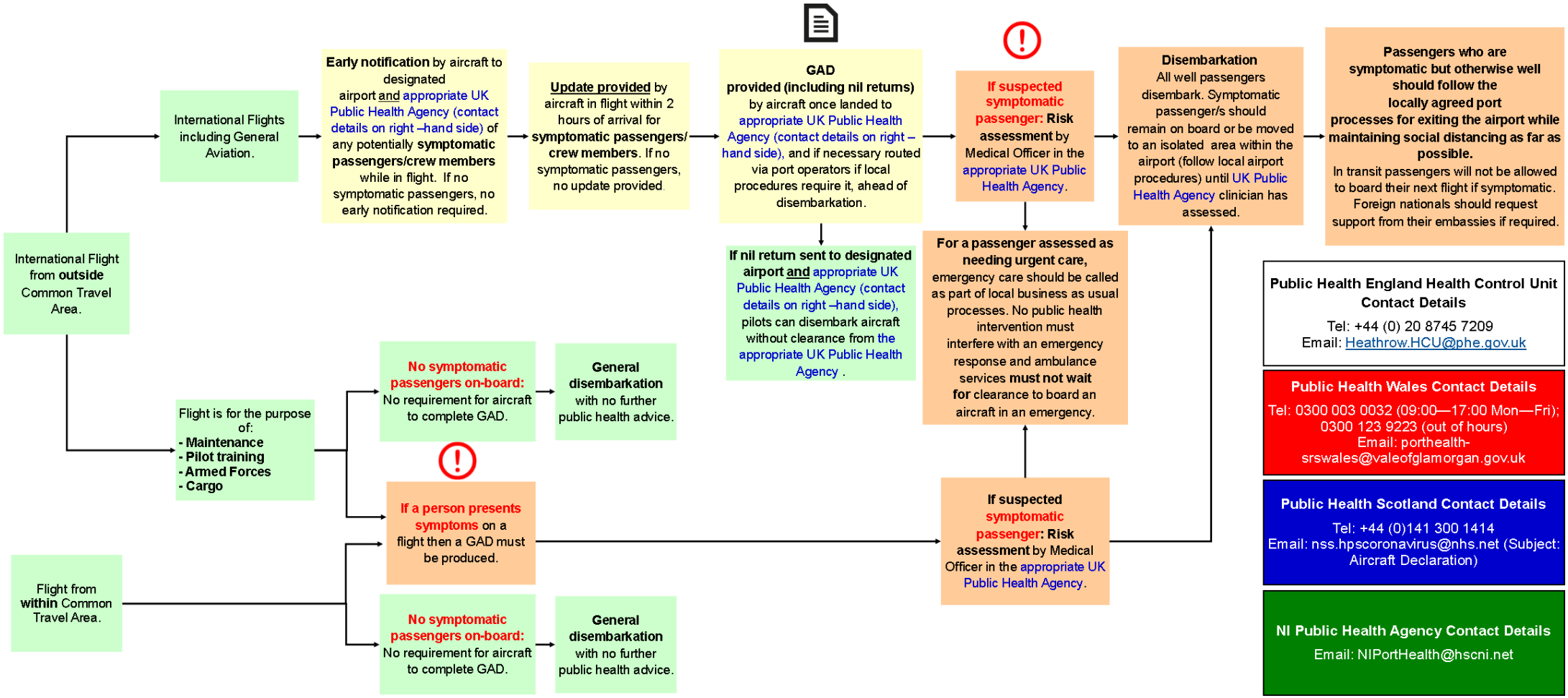
Cyn cael mynediad i'r Deyrnas Unedig, rhaid i chi lenwi ffurflen lleoli cyswllt ar lein ar www.gov.uk. Rhaid i chi hefyd hunanynysu am y 14 o ddiwrnodau ar ôl i chi gyrraedd. Wedi cyrraedd, rhaid ichi gadw'r arfer o gadw pellter cymdeithasol os yn bosibl a theithio'n uniongyrchol i'r man lle rydych yn bwriadu ynysu. Dylech osgoi defnyddio trafnidiaeth gyhoeddus oni bai nad oes dewis arall gennych.

Mae rhestr o'r bobl sy'n esempt rhag y gofynion ar gael ar lein ar www.llyw.cymru/coronafeirws"

----------MESSAGE ENDS----------

Annex C Enhanced General Aircraft Declaration (GAD) process

Carriers should complete the Aircraft Declaration of Health for all international flights coming into the UK (England, Wales, Scotland and Northern Ireland) confirming the health status of those on board, even where no symptomatic passengers have been identified. This process will remain under review. The enhanced GAD process outlined below is required for **all four UK nations (England, Wales, Scotland and Northern Ireland).** General Aircraft Declaration template can be found here.



Annex D Minimum Criteria Isolation Room

Below outlines the minimum criteria for a basic isolation room / holding area at ports.

A) AIRSIDE
For one symptomatic individual

There should be a minimum of one room per terminal/major area
Essential features:

- private space, ideally located away from major thoroughfare
- accessible toilet (ideally ensuite) and with handwashing facilities
- sparsely furnished room, ideally not carpeted (for decontamination).
- seating is the minimum, but it would be desirable to have a bed/examination couch (or reclining chair)
- observation port or window, if possible
- access to water and other life essentials
- ability to maintain the indoor air temperature and humidity at comfortable levels
- electric socket
- phone for communication with supervising staff
- the space should be easily supervised (for care of unwell person)
- linked to a reasonable 'cordon' exit route, to move suspect case to an ambulance easily
- have hand gels and waste bin space
- self-closing door

Desirable features:

- negative pressure
- ante-room

Essential services (will vary depending on length of time isolation room will be used in a typical period)

- cleaning services, will need to follow cleaning guidance and wear appropriate PPE, as per PHE guidance
- supervisory service (could have basic PPE) to ensure the wellbeing of the passenger
- transport service (if PAX are to be moved large distances); for e.g. at LHR
- first responders - https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders

For multiple individuals need isolation – relatively uncommon scenario

- ideally multiple rooms as specified above, would need to be available

B) LANDSIDE

- Ideally rooms with the above specification or, quieter areas with less footfall, should be pre-identified which can quickly be isolated (for e.g. by screens) landside, if a passenger or airport staff falls sick

Annex E Useful links to COVID-19 guidance

Please see the following link for the suite of guidance materials produced across government

- **England:** https://www.gov.uk/coronavirus
- **Wales:** https://gov.wales/coronavirus
- **Scotland:** https://www.gov.scot/coronavirus-covid-19/
- **Northern Ireland:** https://www.publichealth.hscni.net/COVID-19-coronavirus; https://www.nidirect.gov.uk/campaigns/coronavirus-COVID-19

In particular the following links to government advice may be useful to the industry

- https://www.gov.uk/guidance/coronavirus-covid-19-safer-aviation-guidance-for-operators
- https://www.gov.uk/guidance/coronavirus-covid-19-safer-air-travel-guidance-for-passengers
- https://www.gov.uk/government/publications/coronavirus-covid-19-safer-transport-guidance-for-operators/coronavirus-covid-19-safer-transport-guidance-for-operators#emergency-incidents
- https://www.gov.uk/guidance/travel-advice-novel-coronavirus
- https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders
- https://www.gov.uk/government/collections/coronavirus-COVID-19-personal-protective-equipment-ppe

Note: This is a new virus and the understanding and science around it is developing rapidly. Best efforts are made to remove guidance that is out of date but please check that the guidance you are reviewing is the latest version.

Annex F NOTAM

Please see below for the NOTAMs that has been issued alongside this document, highlighting the enhanced GAD process and on-board announcement. Airports are encouraged to issue a NOTAM highlighting the enhanced GAD process and requirement to complete the on-board announcement.

ENGLAND, SCOTLAND AND NORTHERN IRELAND NOTAM

----------NOTAM STARTS----------
COVID19: CREWS/PASSENGERS REQUIREMENTS.

CREWS SHOULD COMPLETE THE ENHANCED GENERAL AIRCRAFT DECLARATION (GAD) PROCESS FOR ALL INTERNATIONAL FLIGHTS INTO THE UK, INCLUDING THE ACTIVE REPORTING OF NIL RETURNS. GADS FOR FLIGHTS TO ENGLAND SHOULD BE SENT TO THE HEALTH CONTROL UNIT:

- TEL: +44 (0) 20 8745 7209
- EMAIL: HEATHROW.HCU@PHE.GOV.UK

GADS FOR FLIGHTS TO SCOTLAND SHOULD BE SENT TO PUBLIC HEALTH SCOTLAND:

- TEL: +44 (0)141 300 1414
- EMAIL: NSS.HPSCORONAVIRUS@NHS.NET (SUBJECT: AIRCRAFT DECLARATION)

GADS FOR FLIGHTS TO NORTHERN IRELAND SHOULD BE SENT TO PUBLIC HEALTH SCOTLAND:

- TEL: +44 (0)141 300 1414
- EMAIL: NIPORTHEALTH@HSCNI.NET.

CREWS ARE REQUIRED TO BRIEF PASSENGERS VIA THE BELOW ANNOUNCEMENT IF LANDING IN ENGLAND, SCOTLAND AND NORTHERN IRELAND.

“THE FOLLOWING IS A PUBLIC HEALTH MESSAGE ON BEHALF OF THE UK’S PUBLIC HEALTH AGENCIES.
THE SYMPTOMS OF CORONAVIRUS ARE A NEW CONTINUOUS COUGH, A HIGH TEMPERATURE OR A LOSS OF, OR CHANGE IN, NORMAL SENSE OF TASTE OR SMELL. IF YOU EXPERIENCE ANY OF THESE SYMPTOMS, HOWEVER MILD, YOU ARE ADVISED TO MAKE YOURSELF KNOWN TO THE CREW.

SIMPLE MEASURES YOU CAN TAKE TO HELP PROTECT YOURSELF AND FAMILY ARE:

1. WASH YOUR HANDS
2. AVOID TOUCHING YOUR FACE WITH YOUR HANDS
3. CATCH COUGHS AND SNEEZES IN A TISSUE AND DISPOSE OF IT IMMEDIATELY

BEFORE ENTERING THE UK, YOU MUST COMPLETE A CONTACT LOCATOR FORM ONLINE. YOU MUST ALSO SELF-ISOLATE FOR THE FIRST 14 DAYS AFTER YOU ARRIVE, UNLESS YOU ARE IN AN EXEMPT CATEGORY. TO VIEW THE EXEMPTIONS LIST, VISIT GOV.UK."
----------NOTAM ENDS----------

WALES NOTAM

----------NOTAM STARTS----------
COVID19: CREWS/PASSENGERS REQUIREMENTS.

CREWS SHOULD COMPLETE THE ENHANCED GENERAL AIRCRAFT DECLARATION (GAD) PROCESS FOR ALL INTERNATIONAL FLIGHTS INTO THE UK, INCLUDING THE ACTIVE REPORTING OF NIL RETURNS. GADS FOR FLIGHTS TO WALES SHOULD BE SENT TO THE CARDIFF INTERNATIONAL AIRPORT AND PORT HEALTH AUTHORITY:

- TEL: 01446 712600; 0300 003 0032 (Monday – Friday 09:00 – 17:00, outside of these hours 0300 123 9223;
- EMAIL: adm@cwl.aero; and porthealth-srswales@valeofglamorgan.gov.uk

CREWS ARE REQUIRED TO BRIEF PASSENGERS VIA THE BELOW ANNOUNCEMENT IF LANDING IN WALES.

"THE FOLLOWING IS A PUBLIC HEALTH MESSAGE ON BEHALF OF THE WELSH GOVERNMENT AND PUBLIC HEALTH WALES.

THE SYMPTOMS OF CORONAVIRUS ARE A NEW CONTINUOUS COUGH, A HIGH TEMPERATURE OR A LOSS OF, OR CHANGE IN, NORMAL SENSE OF TASTE OR SMELL. IF YOU EXPERIENCE ANY OF THESE SYMPTOMS, HOWEVER MILD, YOU ARE ADVISED TO MAKE YOURSELF KNOWN TO THE CREW.

SIMPLE MEASURES YOU CAN TAKE TO HELP PROTECT YOURSELF AND FAMILY ARE:

1. WASH YOUR HANDS.
2. AVOID TOUCHING YOUR FACE WITH YOUR HANDS.
3. CATCH COUGHS AND SNEEZES IN A TISSUE AND DISPOSE OF IT IMMEDIATELY.

BEFORE ENTERING THE UK, YOU MUST COMPLETE A CONTACT LOCATOR FORM ONLINE AT WWW.GOV.UK. YOU MUST ALSO SELF-ISOLATE FOR THE FIRST 14 DAYS AFTER YOU ARRIVE. WHEN YOU ARRIVE YOU MUST PRACTICE SOCIAL DISTANCING WHERE POSSIBLE AND TRAVEL DIRECTLY TO THE PLACE WHERE YOU INTEND TO ISOLATE. PLEASE AVOID USING PUBLIC TRANSPORT UNLESS YOU HAVE NO ALTERNATIVE.

A LIST OF THE PEOPLE WHO ARE EXEMPT FROM THE REQUIREMENTS CAN BE FOUND ONLINE AT WWW.GOV.WALES/CORONAVIRUS"

----------NOTAM ENDS----------